



தமிழ்நாடு மாநில தேர்தல் ஆணையம்,  
சென்னை - 106

**TAMIL NADU STATE ELECTION COMMISSION,**

Chennai - 106.

சட்டபூர்வ ஆணை

**STATUTORY ORDER**

சுருக்கக் குறிப்பு

**ABSTRACT**

ELECTIONS – Town Panchayats, Municipal Council and Municipal Corporations -  
Conduct of - Polling stations - Provision and Publication - Electoral Roll -  
Preparation - Notification of.

**S.O. No. 61/2023/TNSEC/ME-1**

**Dated the 7<sup>th</sup> July 2023**

Read:

S.O. No. 61/2021/TNSEC/ME1, dated 30<sup>th</sup> October, 2021.

**ORDER:**

The appended Notification will be published in the Extra Ordinary issue of the Tamil Nadu Government Gazette dated the 11<sup>th</sup> July 2023.

Encl.: Notification.

(தமிழ்நாடு மாநில தேர்தல் ஆணைய ஆணைப்படி)  
(By Order of the Tamil Nadu State Election Commission)

**K.BALASUBRAMANIAM**

செயலாளர்

**Secretary**

To

The Works Manager,  
Government Central Press, Chennai 79. (Two copies) with a request to publish the  
notification in the extra ordinary issue of the Tamil Government Gazette dated  
11.07.2023 and supply 25 copies to this Commission.

All Executive Officers of Town Panchayats  
All Commissioners of Municipal Councils

through the District Election  
Officers/ District Collectors  
concerned.

..2..

All Commissioners of City Municipal Corporations.  
All District Election Officers / District Collectors (except Chennai)  
The District Election Officer/Commissioner, Chennai Corporation  
All the Regional Directors of Municipal Administration  
All the Assistant Directors of Town Panchayats  
The State Election Officer / Commissioner of Municipal Administration, Chennai -28.  
The State Election Officer / Director of Town Panchayats, Chennai - 28.

Copy to

The Secretary to Government, Municipal Administration & Water Supply  
Department, Chennai 9.  
Computer Programmer, Tamil Nadu State Election Commission, Chennai-106.- To  
upload in the website  
Stock File / Spares/ ME2 for documentation

**APPENDIX**  
**NOTIFICATION**

In exercise of the powers conferred under rule 16, rule 21, rule 22 and rule 24 of the Tamil Nadu Urban Local Bodies Rules, 2023 and in supersession of the Notification No. VI(2)/111(a-1)/2021 published at pages 1 to 6 of Part VI Section 2 of the Tamil Nadu Government Gazette Extra-Ordinary No.518, dated the 30<sup>th</sup> October 2021, the State Election Commission hereby directs that,-

1. the polling stations for the purpose of conducting poll under the said Rules shall be provided by adopting the polling stations used in the recently held Assembly Elections and only in cases where it becomes absolutely necessary, changes as per requirement of individual wards may be carried out to create new polling station taking into account the field situation and in the manner prescribed in the Instructions - 2023 issued in the form of Handbook titled " நகர்ப்புற உள்ளாட்சித் தேர்தல்கள் - கையேடு -1- வாக்குச்சாவடிகள் அமைத்தல் மற்றும் வாக்காளர் பட்டியல் தயாரித்தலுக்கான அறிவுரைகள் -2023"
2. the approved list of polling stations shall be published by the Returning Officer at the following places namely:-
  - (i) Office of the District Election Officer,
  - (ii) Office of the Town Panchayat, Municipal Council and Municipal Corporation
  - (iii) such other places as the Returning Officer may consider necessary;
3. the number of names of electors to be included in any part of the electoral roll and the manner of preparing the electoral roll, sketch of the polling station, the title and the specimen of the certificate to be given by the concerned Urban Local Body Electoral Registration Officer at the end of each part shall be as indicated in the Annexure and in the manner prescribed in the Instructions - 2023 issued in the form of Handbook titled " நகர்ப்புற உள்ளாட்சித் தேர்தல்கள் - கையேடு -1- வாக்குச்சாவடிகள் அமைத்தல் மற்றும் வாக்காளர் பட்டியல் தயாரித்தலுக்கான அறிவுரைகள் -2023" under "பகுதி 2 இணைப்புகள்"
4. the every part of the electoral roll shall have the sketch of the polling area enclosed next to the title page;
5. the electoral roll to be published shall be printed and the number of copies to be printed shall be as directed and indicated in பகுதி 2 under " 3.வாக்காளர் பட்டியல் அச்சிருதல் மற்றும் வெளியிருதல்" in the Instructions - 2023 issued in the form of Handbook titled "நகர்ப்புற உள்ளாட்சித் தேர்தல்கள் - கையேடு 1- வாக்குச்சாவடிகள் அமைத்தல் மற்றும் வாக்காளர் பட்டியல் தயாரித்தலுக்கான அறிவுரைகள் 2023" by this Commission.
6. two copies of the electoral roll shall be supplied free of cost to the recognised political parties as notified by this Commission from time to time.

(குமிழ்நாடு மாநில தேர்தல் ஆணைய ஆணைப்படி)  
(By Order of the Tamil Nadu State Election Commission)

  
**K.BALASUBRAMANIAM**  
செயலாளர்  
Secretary

**ANNEXURE**

Number of parts in which the electoral roll of a ward shall be prepared:

1.	in a ward with voting strength around 1200 electors in the case of Town Panchayats / Municipal Councils and around 1400 in the case of Municipal Corporations and where only one polling station has been provided	In one part.
2.	in a ward voting strength exceeding 1200 electors in the case of Town Panchayats / Municipal Councils and exceeding 1400 electors in the case of Municipal Corporations but not exceeding 2400 electors or 2800 electors as the case may be and where two polling stations have been provided	(a) in one part, if one of the polling station is exclusively for men electors and other is exclusively for women electors. (b) in two parts, if both the polling stations are for all electors.
3.	in a ward with voting strength exceeding 2400 electors in the case of Town Panchayats / Municipal Councils and exceeding 2800 electors in the case of Municipal Corporations but not exceeding 3600 electors or 4200 electors as the case may be and where three polling stations have been provided.	(a) in two parts, if one of the polling station is for all electors and remaining two are for men and women electors separately. (b) in three parts, if all the three polling stations are provided for all electors.

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**K. BALASUBRAMANIAM**  
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**Secretary**