



தமிழ்நாடு மாநில தேர்தல் ஆணையம்,

சென்னை - 106

**TAMIL NADU STATE ELECTION COMMISSION,**

Chennai - 106

**சட்டபூர்வ ஆணை  
STATUTORY ORDER**

**கருக்கக் குறிப்பு  
ABSTRACT**

ELECTIONS – Panchayats - Conduct of - Use of Paper Seals - Manner of securing ballot boxes - Maintenance of account - Directions - Issued.

S.O.No. 29/2016/TNSEC/EG1

Dated the 21<sup>st</sup> September 2016

Read:

S.O.No.35/2011/TNSEC/EG2, Dated the 14<sup>th</sup> September 2011.

**ORDER:**

In exercise of the powers conferred under sub-rule (1) and (2) of rule 42 of the Tamil Nadu Panchayats (Elections) Rules, 1995 and in supersession of the Statutory Order read above, the Tamil Nadu State Election Commission hereby directs that the manner of securing a ballot box with a paper seal and the maintenance of an account for the paper seals shall be as specified below:-

(1) Paper seal shall be used for securing every ballot box used at every polling station.

(2) The paper seal shall be fixed in position in the frame of the lid of the ballot box so that the Pink coloured back ground is visible through the window of the ballot box. Signatures of the polling agents present shall be taken on the white surface of the paper seal. The Presiding Officer shall also sign on the white surface of the said paper seal. The free ends of the paper seal shall be folded and secured with gem clips in such manner that the paper seal does not slip into the ballot box or get damaged when the ballot papers are pushed inside by means of the pusher.

The distinguishing mark of the polling station shall be affixed on the Pink coloured side of the paper seal through the circular window of the lid of the ballot box from out side. The serial number of every ballot box used at the polling station shall then be written in ink. The distinguishing mark and the serial number of the ballot box noted on the paper seal fixed, shall be visible through the window of the ballot box. The serial number of the paper seal shall made known to the Polling Agents present.

(3) An account of the paper seals used at a polling station shall be maintained in the following form.-

**FORM**

**PART I**

District Panchayat .....  
Panchayat Union .....  
Village Panchayat .....

Number and Name of the Polling Station : .....

Serial number of ballot box used	Serial number of paper seals used	Remarks

**PART II**

**Account of Paper Seals**

1. Serial Numbers of paper seals supplied from S.No.: ..... to S.No.: .....
2. Total Number of paper seals supplied :
3. Total Number of paper seals used :
4. Total Number of unused paper seals returned to Returning Officer :  
(Deduct item No.3 from item No.2)
5. Serial number of damaged paper seals if any :

Signature of Polling Agents

1. ....
2. ....
3. ....
4. ....
- .....
- .....

(தமிழ்நாடு மாநில தேர்தல் ஆணைய ஆணைப்படி)  
(By Order of the Tamil Nadu State Election Commission)

  
**T.S. RAJASEKAR**  
செயலாளர்  
**Secretary**

To  
All Returning Officers concerned (Rural)  
All Block Development Officers (Block Panchayat)

|(through the District Election Officers/ District Collectors concerned).

Copy to:

All District Election Officers/District Collectors (except Chennai)  
The State Election Officer/Director of Rural Development and Panchayat Raj, Ch - 15  
The Principal Secretary to Govt., Rural Development & Panchayat Raj Dept., Ch-9.  
ME-1 Section, TNSEC .. for documentation  
Stock File/Spare